

**REGULATIONS GOVERNING TRAFFIC, PARKING, AND THE
REGISTRATION OF MOTOR VEHICLES FOR THE UNIVERSITY OF NORTH
CAROLINA ASHEVILLE**
Updated 08/03/09

2009-2010



BE IT RESOLVED THAT pursuant to and in accordance with the authority vested in the University of North Carolina Board of Governors by the State of North Carolina, as found in current North Carolina General Statutes, and pursuant to the delegation of authority in reference to parking and traffic matters as stated in the Board of Governors resolution approved on July 7, 1972, the Board of Trustees of The University of North Carolina Asheville (UNC Asheville) hereby adopts and records the following Regulations Governing Traffic, Parking, and the Registration of Motor Vehicles on the campus of UNC Asheville. These regulations are intended only to supplement current statewide motor vehicle laws, all provisions of which, under the terms of current North Carolina General Statutes, are incorporated herein and now apply to the campus of UNC Asheville. After filing a copy of these regulations with the office of the Secretary of State and providing the appropriate signs, they shall apply to and be in effect on the streets, roads, alleys, ways, sidewalks, parking spaces, parking areas, parking lots, and all other parts of the campus of UNC Asheville.

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ARTICLE 1. GENERAL PROVISIONS

Sec. 1.1 Hours of Operation

The University Police office is located in Vance Hall. The University Police Patrol and Communications Divisions are open 24 hours a day, 7 days a week. The Parking Division office hours are 7:30 a.m. to 5:00 p.m., Monday – Friday. The UNC Asheville Transportation Office, which manages alternative transportation programs on campus, is open Monday – Friday, 8 a.m. to 5 p.m.

Sec. 1.2 Liability

UNC Asheville assumes no liability or responsibility for damage or theft to any vehicle parked on University properties. The provisions of these regulations shall apply to all operators of all vehicles, public and private, and they shall be enforced twenty-four hours a day except where otherwise specified by these regulations.

The operator of any vehicle shall obey the lawful instruction of any law enforcement officer and/or parking enforcement officer, and all official traffic signs or control devices appropriately placed in accordance with the provisions of these regulations.

Sec. 1.3 Rules of Evidence

When a vehicle is found to be in violation of these regulations, it shall be considered prima facie evidence that the vehicle was parked by:

1. The person to whom the University parking permit for the vehicle is registered;
2. If no parking permit has been issued for the vehicle, the person, company, corporation or firm in whose name the vehicle is registered with the North Carolina Division of Motor Vehicles or the corresponding agency of another state or nation; or
3. The son, daughter, spouse or ward of the registered owner enrolled in or employed by The University.

The prima facie rule of evidence shall not apply to the registered owner of a leased or rented vehicle when said owner can furnish evidence that the vehicle was, at the time of the parking violation, leased or rented to another person. In such instances, the owner of the vehicle shall, within reasonable time after notification of the parking violation, furnish the University Police with the name and address of the person or company who leased or rented the vehicle.

Sec. 1.4 Driver Responsibilities and Space Availability

The responsibility of finding an authorized parking space rests with the driver of the vehicle. Lack of convenient parking space, mechanical problems, inclement weather conditions or other issues are not considered valid excuses for failure to comply with these parking regulations.

A parking permit does not guarantee the holder a space in any particular lot.

Sec. 1.5 Vehicles with Mechanical Problems

If mechanical failure results in a potential violation of the parking regulations, the owner should contact University Police immediately. The owner will be provided with a Disabled Vehicle Permit. This permit should be placed on the front dash of the vehicle so that all information is visible. Vehicles not moved within 72 hours will be considered abandoned and will be towed at the owner's expense.

Sec. 1.6 Abandoned Vehicles

The University Police will attempt to contact the registered owner of any vehicle parked on campus that appears to be derelict or abandoned. When a vehicle is declared to be derelict or abandoned on any property under the control of UNC Asheville, University Police shall place a tag on the vehicle as notice to the owner, the person in possession, or any lien holder of the vehicle that it has been declared abandoned. Vehicles not moved within 72 hours of being so tagged, shall be towed from the property and the registered owner shall be notified that the vehicle is being held in accordance with NC G.S 20-137.7.

Sec. 1.7 Enforcement

Under applicable Motor Vehicle Laws of the State of North Carolina, the Board of Trustees of UNC Asheville is vested with the responsibility for control and management of the University. (North Carolina General Statutes 116-44.4.).

Officers or other employees of University Police shall be responsible for enforcing the Regulations Governing Traffic, Parking, and Vehicle Registration of Motor Vehicles on campus and issuing citations for violations of these regulations. Regulations are enforced 24 hours a day, 365 days a year. It is not necessary to receive a warning notice before a citation is issued.

Any portion of a vehicle parked in a restricted area constitutes a violation. See Article 6 for further details.

ARTICLE 2. TRAFFIC

Sec. 2.1 Law Enforcement Regulations

Vehicle operation and parking may be prohibited under emergency and/or other law enforcement operational necessities. It shall be unlawful for any person to violate law enforcement instructions related to this section. A University citation or a North Carolina Uniform citation may be issued for violation of this regulation.

Sec. 2.2 Traffic Regulations

1. Speed Limit:

It is unlawful to operate a vehicle on designated streets and roadways of the campus in excess of 20 mph, unless otherwise posted. It is unlawful to operate a vehicle in excess of 10 mph in all other vehicular areas of the campus.

2. Moving Traffic Violations:

The University Police has the responsibility to enforce all traffic regulations approved by the Board of Trustees.

Sec. 2.3 Moving Traffic Violations

All motor vehicle laws of the State of North Carolina are enforced by University Police.

1. University citations or North Carolina Uniform citations may be issued for violations of moving traffic laws.
2. University traffic citations may be appealed to UNC Asheville's Chief of University Police and then to the Associate Vice Chancellor for Campus Operations.
3. North Carolina State Uniform citations will be handled in the appropriate District Court.

Sec.2.4 Filing a Police Report

Police Reports can be filed by contacting University Police in person or by phone. Reports should be filed as soon as possible after an incident has occurred. Filing a false police report can result in a fine and/or disciplinary action.

Sec. 2.5 Official Signs and Notice

The Associate Vice Chancellor of Campus Operations shall be the University official deciding for erecting of signs as called for by these regulations. When signs are erected, placed, or installed, no person shall drive or otherwise operate a vehicle on UNC Asheville campus except in accordance with these official traffic signs. It is unlawful for any person to deface, damage, tamper with, break, destroy, impair the usefulness of, remove, relocate, steal, or in any way injure any official sign erected by UNC Asheville. Possession of any such sign shall be prima facie evidence of a violation of this regulation.

1. Speed Limit Signs:

The operator of any vehicle shall not exceed 20 mph on the roadways of the campus unless otherwise posted. A University citation or a North Carolina Uniform citation may be issued for violation of this regulation.

2. Stop Signs:

When Stop Signs are erected, placed or installed upon any street or roadway intersecting any other street or roadway, the operator of a vehicle shall stop at every such sign before proceeding into the intersection. A University citation or a North Carolina Uniform citation may be issued for violation of this regulation.

3. Yield Signs:

When Yield Signs are erected, placed or installed upon any street or roadway, the operator of the vehicle shall yield at every such sign before proceeding into the street or roadway. A University citation or a North Carolina Uniform citation may be issued for violation of this regulation.

4. Do Not Enter Signs:

When Do Not Enter signs are erected, placed or installed upon any street or roadway, the operator of a vehicle shall not proceed beyond the sign onto any street, roadway, or vehicular area. A University citation or a North Carolina Uniform citation may be issued for violation of this regulation.

Sec. 2.6 Interference with Traffic

It is unlawful for the operator of a vehicle to park in such a manner as to interfere with normal vehicular or pedestrian traffic on the campus.

Traffic may be temporarily restricted or rerouted as necessary by construction, emergency situations, and special events. UNC Asheville sawhorses, barricades, and/or other traffic control devices placed for blocking of spaces and/or parking lots are not to be removed except by authorized personnel, violation could result in a **\$100 fine** and vehicle being towed at driver's expense. Notice of such violations must be reported to the University Police immediately.

A University citation or a North Carolina Uniform citation may be issued for violation of this regulation, and the vehicle may be towed at the driver's expense.

Sec. 2.7 Crosswalks

Pedestrians have the right-of-way while in a crosswalk. All crosswalks will be designated by signage and diagonal lines on the road surface or by brick paved sections of the roadway. Parking or loading and unloading in crosswalks are prohibited. A University citation or a North Carolina Uniform citation may be issued for violation of this regulation, and the vehicle may be towed at the driver's expense.

Sec. 2.8 Sidewalks and Walkways

Sidewalks and walkways are for pedestrians. Motor vehicles, bicycles, mopeds, roller skates of any kind, roller blades and skateboards are prohibited on campus sidewalks and walkways. A University citation may be issued for violation of this regulation.

ARTICLE 3: PARKING REGISTRATION

Sec. 3.1 Vehicle Registration Requirements

Any student, faculty or staff member who knowingly allows the use of their parking permit for any purpose other than the intended use will have their parking privileges revoked.

Students, faculty and Staff are financially responsible for any vehicle to which a parking permit is issued.

Sophomore, Junior, and Senior Students:

1. Must register vehicle with the University Police (registration card must be completed).
2. A valid student OneCard card, receipt for fees paid or a class schedule cleared by the Registrar's Office.

Faculty and Staff:

1. Must register vehicle with University Police (registration card must be completed).
2. Payment of the appropriate fee or a completed Payroll Deduction form must be submitted before a parking permit will be issued.

Sec. 3.2 Unregistered Vehicles:

Students, faculty and staff will be held financially responsible for citations issued to unregistered vehicles traced to direct family members.

ARTICLE 4: PARKING PERMITS

All vehicles parked on campus are required to have a valid parking permit during normal business hours from 7:30 a.m. to 5:00 p.m., Monday – Friday. No permit is required during holidays and campus breaks.

All UNC Asheville parking permits expire on May 31st of each year. New permits for each new academic year must be displayed no later than the first day of classes.

Sec. 4.1. Parking Permit Fees

Fees are regularly reviewed by the Board of Trustees and may be changed without otherwise affecting these regulations.

Faculty/Staff/Resident Students/Non-resident Students

- For spring & fall semester \$70
- For spring semester..... \$35

Adjunct

- Adjunct \$35

Alternative Fuel & Carpool Permits

- For spring & fall semester \$70
- For spring semester..... \$35

Contract personnel or part-time staff

- For spring & fall semester \$35
- For spring semester..... \$25

Temporary Employees (All temporary employees are required to obtain a parking permit.)

- For Full-Time temporary employees.....\$6.00/month
- For Part-Time temporary employees.....\$4.00/month

Asheville Graduate Center, Appalachian State University, Mars Hill College, Warren Wilson College, and Western Carolina Students)

- For entire academic year\$50
- For spring semester..... \$25

Replacement of lost permit

- Cost of original permit as identified above.
- Replacement of stolen permit with Police Report only (one/year).....\$20

Some conference and special event participants may be required to pay a fee for parking.

Sec. 4.2 Special Parking Permits

Departmental chairs, faculty, staff, students, sponsors, and host/hostesses must obtain Visitor Parking Permits, Conference Parking Permits, or Special Event Parking Permits for their visitors, guests, and special groups. UNC Asheville reserves the right to assess a fee for any parking permit at any time.

1. Temporary Permits:

A Temporary permit will only be issued to a member of the campus community whose registered vehicle is being repaired and who is parking an unregistered vehicle on campus.

Temporary permits can only be issued for a maximum of 7 days.

Temporary permits that are altered in any way will be considered invalid, and parking privileges may be revoked. Temporary permits will not be issued in lieu of a required parking permit.

2. Visitor Parking Permits:

These permits are available in the University Police office in Vance Hall. A visitor is any person on the campus of UNC Asheville who is neither a student, graduate student, North Carolina Center for Creative Retirement (NCCCR) member, Service personnel, Board of Trustees, facility user, faculty member, staff member, temporary employee, nor adjunct faculty member.

- a. It is the responsibility of the departmental chair, faculty, staff, student, or sponsor to make sure that their guests have the proper parking permit and instructions.
- b. Visitors who receive a parking citation may turn them in to their host/hostess or bring them to the University Police Office in Vance Hall. If a visitor has not received a citation on campus before, citations are often dismissed with a warning. Citations related to misuse of handicapped parking space, 15-minute spaces, fire lane/zone or moving traffic offenses would not be voided. Visitors who receive a warning citation will be billed for all future violations.

3. Facility User Permits:

Facility users are those people who are neither faculty/staff nor student, but who are frequent users of the University's facilities. Facility users must park in lots designated as non-resident student (refer to the UNC Asheville Campus Map for specific lot numbers and locations).

4. Board Member Permits:

These permits are issued annually to members of the Board of Trustees and/or The University Foundation Board.

5. Service Vehicle/Vendor permits:

Vehicles parked in designated service vehicle spaces (including product and/or service vendors) must have a permit displayed. Vendors and contractors must park in approved service vehicle spaces, and may not park in such a way as to interfere with either pedestrian or vehicular traffic. Contractors directly associated with an on-campus building or construction project must get permits via the appropriate Contract Manager in Campus Operations/Facilities Management.

6. Handicapped Parking:

All valid handicapped placards or license plates, as defined by NC G.S. 20-37.6, will be

honored on campus. However, handicapped placards or license plates may not be used in lieu of a valid UNC Asheville parking permit. Vehicles displaying a handicapped placard or license plate may park in any space marked handicapped parking or if none is available, in any faculty/staff or student space. Emergency or fire lanes, service vehicle spaces, visitor spaces, reserved spaces, and no parking zones may not be used for handicapped parking.

- a. Persons who are temporarily disabled may request a temporary handicapped placard from University Police. Temporary handicapped placards may not be issued for more than 3 weeks. State law requires a doctor's note that states the duration of need be submitted before the permit can be issued. Persons displaying a temporary handicapped placard are entitled to the same parking considerations and restrictions as those individuals displaying state issued handicapped placards or license plates. Persons whose need exceeds 3 weeks must obtain a state-issued placard or license plate from the North Carolina Division of Motor Vehicles. Temporary handicapped placards issued by UNC Asheville are valid only on campus.

7. Alternative Fuel and Carpool Permits:

An Alternative Fuel and Carpool permit is valid only for designated alternative fuel/carpooling parking spaces. The number of parking spaces available is limited and permits will be issued on a first come-first served basis. This permit is available to faculty, staff, and non-resident students (resident students cannot obtain an Alternative Fuel and Carpool permit). If no permits are available, a waiting list is available.

- a. Alternative fuel vehicles or hybrid vehicles must submit a vehicle registration showing the owner of the vehicle and the vehicle type. For flex-fuel vehicles, the owner must submit receipts for past purchases of alternative fuel and/or a written statement provided to University Police explaining the type of fuel used and how the fuel was obtained.
- b. Carpool permits may be obtained by two or more adults (17 years of age or older) all parties must visit University Police to obtain permit.
 - i. Register on www.unca.edu/rideboard.
 - ii. No other permanent parking permit can be obtained by any party in a carpool.

8. Day Parking Permits:

Day parking permits may be obtained by non-resident students, faculty, and staff who regularly commute to campus via alternative transportation (biking, walking, carpooling, mass transit). If an individual wishes, they may choose not to purchase a regular parking permit, but instead register for the **UNC Asheville CAP**. Each registrant will receive 10 free day parking permits, which can be used in any student lot, excluding Vivian Street (if the registrant is a student), or in any faculty/staff lot (if the registrant is a faculty or staff member).

Sec. 4.3 Temporarily Removed, Stolen, Altered, or Falsified Parking Permits

Any student, faculty, staff, or any other permit holder who knowingly allows the use of their parking permit for any purpose other than the intended use will have their parking privi-

leges revoked. Possession of or displaying a parking permit that has been stolen, defaced, removed from a windshield temporarily, altered, or reproduced, or possession of a permit for a parking area other than the classification of the permit holder is prohibited and will result in fine of \$100 and/or the revocation of parking privileges.

Sec. 4.4 Lost or Stolen Permits

Lost or stolen permits should be reported to University Police immediately. It is the permit holder's responsibility to take the necessary steps to replace the permit. Lost or stolen permits not reported will remain the responsibility of the original owner. Stolen permits will be replaced (only once per year) once a Police Report has been filed. Penalty for filing a false report of a stolen permit is a \$100.00 fine.

Sec. 4.5 Displaying Parking Permits

Defaced, altered, reproduced, forged, counterfeited or unauthorized possession of permits will result in a \$100 fine and/or loss of parking privileges. State owned vehicles are not required to display a parking permit.

1. Hangtags and any other hanging permit, permanent or temporary, must be hung from the rear view mirror with the printed side facing outward toward the windshield so that all information is visible from outside the vehicle. Obstructions preventing the clear visibility of hangtags will result in a citation for "Improper Display of Permit."
2. Decals must be peeled and affixed to the rear window upper right corner (do not place over rear window wiring for rear defroster) in such a manner that all letters and numbers are visible.
3. Permits designed to be displayed on the dash of a vehicle shall be placed on the driver's side dash so that all information is visible through the windshield.
4. Motorcycles must display their permits on the front fork and mopeds must display their permits in a clearly visible location.

ARTICLE 5: PARKING REGULATIONS

Parking is permissible in designated lots 7:30 a.m. to 5:00 p.m., Monday – Friday. No permit is required during holidays and campus breaks. Drivers of all vehicles parking on campus are subject to all said regulations and citations will be issued for any violations of these regulations. Failure to pay fines may result in the loss of parking privileges. **All resident students must park in lots specifically designated for resident student parking at all times (this includes evenings, weekends and holidays, and campus breaks).**

Sec. 5.1 Parking Zone Designations

Unless otherwise designated by signs or directives, the following zones are designated by painted lines and/or curbs:

- White Lines (not marked "Visitor") = Student parking, both resident and Non-resident
- White Lines (marked "Visitor") = Visitor parking only

- Green Lines = Faculty and staff parking
- Blue Lines and Access Aisles = Handicapped parking only
- Red Lines = Fire Zone, Emergency vehicle parking only
- Orange Lines = Service Vehicle parking only
- Yellow Lines = No Parking at any time
- Curbs = no parking at any time.

Sec. 5.2 Official Signs and Notices

1. No Parking Zone Signs:

When No Parking signs are erected, placed, painted, or installed upon any street or roadway, the operator of a vehicle shall not park a vehicle in this area. A University citation or a North Carolina Uniform citation may be issued for violation of this regulation, and the vehicle may be towed at the owner's expense.

2. Fire Zone Signs:

When Fire Zone signs are erected, placed, or installed upon any street or roadway, the operator of a vehicle shall not park a vehicle within thirty (30) feet of the sign. A University citation or a North Carolina Uniform citation may be issued for violation of this regulation, and the vehicle may be towed at the owner's expense.

3. Service Vehicle Parking Only Signs:

When Service Vehicle Only signs are erected, placed, or installed upon any street or roadway; the operator of a vehicle shall not park a vehicle in this area. A University citation or a North Carolina Uniform citation may be issued for violation of this regulation, and the vehicle may be towed at the owner's expense.

4. Bus Stop Signs:

When Bus Stop signs are erected, placed, or installed upon any street or roadway, the operator of a vehicle shall not park a vehicle in this area. A University citation or a North Carolina Uniform citation may be issued for violation of this regulation, and the vehicle may be towed at the owner's expense.

Sec. 5.3 15-Minute Parking

A vehicle does not need a permit to park in a 15-Minute Parking space, but 15-minute parking spaces are monitored at all times. Vehicles exceeding the 15-minute time limit will be issued a University citation. Ticketing can occur after 15 minutes for each 15-minute period that the vehicle remains in the space. After one hour, a boot will be placed on the vehicle and all citations plus a \$25.00 boot removal fee must be paid before the boot will be removed.

Sec. 5.4 Fire Lanes (Red)

No person shall park a vehicle, whether attended or unattended, within 15 feet in either direction of a fire hydrant or in any area designated as a fire lane.

Sec. 5.5 No Parking (Yellow) Zones

No person shall park a vehicle, whether attended or unattended, in any area designated, whether by signs or painted curbs (yellow), as a non-parking zone.

Sec. 5.6 Student Parking

1. Resident Students:

All resident students must park in lots specifically designated for resident student parking at all times (this includes evenings, weekends and holidays). Monitoring of parking lots during the weekends or holidays for parking outside of Resident parking lots will be enforced (refer to the UNC Asheville Campus Map for specific lot numbers and locations.).

2. Non-resident Students:

Non-resident students may park in any lot designated as Non-resident student. (Refer to the UNC Asheville Campus Map for specific lot numbers and locations.). Non-resident students are not allowed to park in resident student lots at any time. Non-resident students may park in faculty/staff lots after normal business hours from 5:00 p.m. to 7:30 a.m., Monday – Friday and weekends.

3. Freshman Students:

UNC Asheville new freshman resident students are NOT permitted to park cars on campus for the duration of their freshman year (Fall & Spring semesters).

This includes Transfer Freshmen who have less than **25 semester hours**.

Freshmen may complete a “Freshman Parking Waiver Application” to seek a waiver to this policy. Freshmen who are granted a waiver to this policy will be notified by the Hearing Officer of their designated parking location and any additional policies to those stated in this document. Freshmen can appeal the Hearing Officer’s decision to the Transportation Committee (see Article 7).

4. Graduate Students:

Graduate students may park in any lot designated as Non-resident student lot. (Refer to the UNC Asheville Campus Map for specific lot numbers and locations.) Graduate students may park in Faculty/Staff lots after normal business hours from 5:00 p.m. to 7:30 a.m., Monday – Friday and weekends.

5. North Carolina Center for Creative Retirement (NCCCR):

NCCCR members may park in any lot designated as non-resident student. (Refer to the UNC Asheville Campus Map for specific lot numbers and locations.) NCCCR members are not allowed to park in resident student lots at any time. NCCCR members may park in faculty/staff lots after normal business hours from 5:00 p.m. to 7:30 a.m., Monday – Friday and weekends.

Sec. 5.7 Faculty and Staff Parking

Faculty and staff may park in any lot designated as faculty/staff parking (refer to the UNC Asheville Campus Map for specific lot numbers and locations.). Faculty and staff may park in Non-resident student lots after normal business hours from 5:00 p.m. to 7:30 a.m.,

Monday – Friday and weekends, campus breaks and holidays.

There are no specific lots assigned to certain buildings or departments. All parking is on a first-come, first-served basis.

Faculty and staff may not park in resident student lots except during the summer session, breaks and holidays.

Sec. 5.8 Motorcycle and Moped Parking

Motorcycles and mopeds are subject to the same traffic and parking regulations as motor vehicles, and as such, must be registered with University Police. Operators of motorcycles and mopeds are required to purchase a motorcycle-parking permit. Motorcycles and mopeds are prohibited on all campus walkways and sidewalks, and may not be parked in bicycle racks. Motorcycles and mopeds should make every attempt to park in designated motorcycle/moped only parking spaces. A University citation may be issued for violation of this regulation.

Sec. 5.9 Bicycle Parking

Bicycles must be parked in bicycle racks. Bicycle racks are located outside academic buildings, residence halls, and throughout campus. Bicycles cannot be ridden on sidewalks at any time.

Bicycles cannot be parked blocking walkways, nor attached to trees, signposts, handrails, or to any other piece of University property other than bicycle racks. Bicycles that are repeatedly parked illegally may be temporarily confiscated or locked in place.

To prevent theft and to support improved bicycling facilities on campus, bicycle owners are encouraged to register their bicycles at University Police during normal business 7:30 a.m. to 5:00 p.m., Monday – Friday. Missing or stolen bicycles should be reported to University Police.

Sec. 5.10 Other Parking

Certain lots may be designated for general parking and no parking permit is required. Any Non-resident student, faculty, staff, or facility user may park in these lots at any time. The Director of University Police may authorize general parking in any other areas as needed (e.g., athletic or special events).

Resident students are not permitted to park in general parking lots at any time.

General Parking Lots:

1. Lot A located on Campus Drive (near University Publications) has special policies governing its use:
 - a. UNC Asheville non-resident students, faculty, staff, and guests are only permitted to park in this lot **Monday-Friday, 6:30 a.m. – 9:00 p.m.**
 - b. Repeated parking in this parking lot outside specified hours will result in ticketing and/or towing of a vehicle.

2. Lot B Covenant Reformed Presbyterian Church on Edgewood Road has special policies governing its use:
 - a. UNC Asheville non-resident students, faculty, staff, and guests are only permitted to park in this lot **Monday-Friday, 6:30 a.m. – 9:00 p.m.**
 - b. Repeated parking in this parking lot outside specified hours will result in ticketing and/or towing of a vehicle.

3. Vivian Street Parking Lot is a controlled access lot for approved freshman students only. All vehicles parked in the Vivian Street Lot must be registered with University Police.

The Botanical Garden at Asheville parking lots are to be used only by visitors to the Botanical Gardens. These parking lots are not to be used by UNC Asheville students, faculty, staff, or facility users.

ARTICLE 6. ENFORCEMENT

Sec. 6.1 Parking Violations

Persons or vehicles found in violation of Regulations Governing Traffic, Parking, and the Registration of Motor Vehicles for UNC Asheville will be issued a citation, with penalties as indicated on the citation. No parking permit may be issued to any individual who has outstanding debts to the University. No person shall park a vehicle on campus except in spaces marked or designated for parking. Parking violations for which citations will be issued include, but are not limited to:

Fire hydrant, Fire Lane, or Fire Zone.....	\$50.00
Handicap Parking Space or Access Aisle.....	\$50.00
Visitor Parking.....	\$26.00
Service Vehicle Parking	\$26.00
Reserved Parking.....	\$26.00
Exceeding the allowed time limit.....	\$26.00
Blocking Dumpster.....	\$26.00
Blocking Sidewalk/Curb.....	\$26.00
Encroachment of Two Parking Spaces	\$26.00
No Valid Permit	\$20.00
Improper Display of Permit	\$10.00
Unauthorized Parking Zone	\$10.00
Obstructing or Parking Against the Flow.....	\$10.00
Parked on Curb, Grass, Landscape area or Sidewalk.....	\$10.00
Blocking Drive or Crosswalk	\$10.00
Bicycle/Moped/Skateboard/Roller Blades/Skates on sidewalk.....	\$10.00
Exceeding Posted Speed Limit	\$30.00
Disregarding Stop Sign.....	\$30.00
Reckless Driving	\$30.00
Failure to Yield to Pedestrian	\$30.00
Failure to Heed Instructions of Officer	\$30.00

Other (fine depends on severity of offense)

Sec. 6.2 Booting

1. The University Police officers, security guards, or parking enforcement officers will utilize a tire immobilization device (boot) to immobilize parking offenders' vehicles. The device will be used to immobilize the vehicles of those offenders who have not complied with requests for payment of outstanding parking fines. Vehicles that are parked on campus without displaying a valid permit will be subject to fines, booting and/or towing. Police, security, or parking enforcement officers employed by the University Police will have the authority to boot vehicles on property owned by, leased by, or in the control of UNC Asheville.
2. Vehicles will remain immobilized until payment of citations is received.

If payment is not received before 12:00 p.m. on the following day, the immobilized, vehicle will be towed from University property and held until payment is made on outstanding parking fines.

3. Boots will be removed by the police, security, or parking enforcement officers only after payment for outstanding citations is made and the appropriate mandatory boot removal fee of \$25.00 is paid. A receipt showing payment of fees from the Cashier's Office is required before a boot can be removed.

Sec 6.3 Towing

At the time a vehicle is towed, the owner will automatically have their parking privileges revoked and that vehicle's campus permit will no longer be valid for the remainder of the current academic year. ***Invalid permits must be returned to the University Police.*** Vehicles that are parked on campus without displaying a valid permit will be subject to fines, booting and/or towing. Vehicles are subject to being towed and stored off campus without notice at the owner's or driver's expense for violations including, but not limited to:

- Receiving multiple citations
- Impeding the proper ingress or egress of an emergency vehicle or another vehicle from lawful parking spaces
- Impeding proper access to dumpsters, service zones, construction areas or materials
- Parking within 10 feet of a fire hydrant
- Parking in a Tow-away Zone or Fire Zone
- Parking without authorization in a reserved area
- Parking in an intersection or street, sidewalk, walkway, or crosswalk
- Impeding access to any building, loading zone, sidewalk, curb, handicapped parking space or access aisle
- Parking without authorization in a handicapped parking space
- Parking when privileges have been revoked
- Leaving an abandoned or disabled vehicle on campus
- Leaving unregistered vehicles near academic buildings past midnight
- Parking in a barricaded or reserved area

- Parking in a time limited space for longer than the posted time limit
- Parking in a Bus Stop location
- Or whenever an enforcement officer or Campus Police officer warrants such action

Sec. 6.4 Revocation of Parking Privileges

Revocation of parking privileges will be used as a last resort. Parking privileges will be reinstated only after a new valid permit is purchased at full cost and all fines are paid in full. Vehicles that are parked on campus after privileges have been revoked will be towed at the owner's expense. Once parking privileges are revoked, parking privileges will not be reinstated until the end of the current semester and no parking permit may be obtained during this period of time.

Sec. 6.5 Unpaid Citations

Persons or vehicles found in violation of the Regulations Governing Traffic, Parking, and the Registration of Motor Vehicles for UNC Asheville will be issued a citation, with penalties as indicated on the citation. All permit users must pay unpaid citations in full before a new permit can be issued.

Unpaid penalties owed by employees of UNC Asheville must be collected at least once annually under the provisions provided by North Carolina General Statute 143-55.3 (Conditional Continuing Employment). Penalties not paid or cleared will result in one of the following actions:

1. Any person who owes outstanding parking citations to UNC Asheville will not be able to obtain a new parking permit until all fines have been paid.
2. Unpaid penalties will be charged against a student's account; payments for charges are made in the Cashier's Office.
3. Holds will be placed on student records and transcripts.
4. Vehicle may be booted or towed and/or parking privileges may be revoked.

ARTICLE 7. PARKING PETITION AND APPEALS PROCESS

Sec. 7.1 Transportation Committee

UNC Asheville will establish a Transportation Committee composed of faculty, staff, and students. The Faculty Senate will recommend two faculty members along with two other members serving as alternates. The Chancellor's Staff Advisory Committee will recommend two staff members along with two other members serving as alternates. The President of the Student Government Association will recommend two students along with two other students serving as alternates. The Transportation Committee members will serve from January 1 to December 31. The group will annually select a chairperson from among its Faculty and Staff members and will periodically meet to provide advice on transportation-related regulations and projects and/or to hear appeals for parking violations. Persons

with delinquent parking fines or persons who have received multiple citations for parking violations on campus shall not be eligible to serve on the Transportation Committee.

Sec. 7.2 Petition and Appeals Process

The Associate Vice Chancellor for Campus Operations will appoint as Hearing Officer, a person having no responsibility with the University Police for either the supervision of officers or the financial performance of the department.

1. New Freshman Parking Applications

- a. The Hearing Officer will review all Freshman Parking Applications and respond to applicants within 6 weeks of receiving the application. Applications are available at www.unca.edu/transportation.
- b. The applicant can appeal this decision to the Transportation Committee in writing within 10 business days of receipt of letter.

2. Parking Citation Notices

- a. Individuals issued parking citations and other violation fines and those who have had their parking privileges suspended may petition the penalty within ten (10) business days of the date of the citation or letter imposing punishment.
- b. Petitions should be filed in writing on a standard petition form available from University Police or www.unca.edu/transportation.
- c. All information requested on the petition form must be provided to constitute a valid petition.
- d. Only those petitions received during the 10-business day deadline will be reviewed.
- e. The Hearing Officer will review the petition and notify petitioner within sixty (60) calendar days.
- f. Petitioners will be notified by mail and/or e-mail of the decision to grant or deny their request.
- g. If the appeal is granted, no further action is necessary and monetary restitution will be made within 60 calendar days.
- h. If the petition is denied, the petitioner may submit an Appeal at the University Police office in Vance Hall within ten (10) business days of receipt of the denial letter. The Appeal must contain new information from that presented in the petition.
- i. Upon receipt of the appeal, the Hearing Officer will review it. If the appeal contains new information it will be forwarded to the Transportation Committee. The individual filing the appeal will be notified of the time/date to appear before the committee.
- j. The Transportation Committee is the final arbitrator of Parking Appeals.

DEFINITION OF TERMS:

The definitions of all terms used in these regulations shall be provided in N.C.G.S. section 20-4.01 and other applicable sections of the General Statutes of North Carolina insofar as they are provided. The meaning or other applicable terms of substitute definitions shall be as follows:

- **Abandoned Vehicle.** Any vehicle that has been parked illegally for more than seventy two (72) hours or which is determined to be derelict, abandoned, or inoperable under North Carolina General Statute 20-137.7.
 - **Academic Year.** From the beginning of the fall semester of one calendar year until the beginning of the fall semester of the ensuing year.
 - **Access Aisle.** Areas immediately surrounding handicapped parking spaces, identified by diagonally painted lines. These areas are provided to handicapped parking space users to allow for ingress and egress from a vehicle.
 - **Alternative Fuel Vehicle.** A hybrid vehicle or any vehicle that runs on electricity, fuel cell, natural gas, hydrogen, bio-fuel, or flex-fuel.
 - **Board of Trustees.** Unless otherwise provided, the Board of Trustees of UNC Asheville.
 - **Boot.** A device that when placed on a wheel of a vehicle prevents movement of the vehicle. Also called an immobilization device.
 - **Bus Stop.** Location specifically designed as a bus pullout area. These areas may be used by school buses, transit buses, shuttles, or any other large vehicle to pick up or drop off groups of individuals. Any vehicle left unattended in a bus pullout area may be ticketed and towed at the owner's expense.
 - **Campus.** All property located in and around Asheville, North Carolina, that is owned by the State of North Carolina and that is under the supervision of the Board of Trustees of UNC Asheville.
 - **Carpool.** An organized group of two or more commuting members of campus who regularly ride together in one car and share the use of a Carpool Permit issued by University Police.
- Crosswalk.** That portion of a roadway distinctly indicated by lines or other markings on the surface for pedestrian crossing.
- **Decal.** A vehicle window sticker purchased from UNC Asheville University Police bearing printed messages, including an expiration date, giving permission to park in designated parking areas.
 - **Facility User.** A person who is neither faculty, staff, nor student but who frequently

uses the facilities of the campus such as the library and athletic facilities.

- **Handicapped Parking.** Any person with a state or campus issued handicapped placard or license plate may park in any handicapped parking space as well as in any other regulated parking space, except for service vehicle spaces, reserved spaces, or undesignated spaces. Vehicles may not be parked in any 15-minute space for more than 15 minutes.
- **Hangtag.** A hanging device purchased from UNC Asheville University Police bearing printed messages, including an expiration date, giving permission to park in designated parking areas.
- **Intersection.** The area embraced within the prolongation of the lateral curb lines or, if none, then the lateral boundary lines of two or more highways, streets, or roadways that join one another at any angle, whether or not one such highway, street, or roadway crosses the other.
- **Impeding.** Interfering with or slowing the progress of.
- **Liability.** Legal responsibility by vehicle ownership, registration, payment or appeal of citation.
- **Motor Vehicle.** Any motor-powered vehicle, to include automobiles, trucks, motorcycles, motor scooters, and motorbikes, that must be registered under State motor vehicle registration laws and for which license plates are required by State law for operation on streets, highways, and roadways of this State.
- **Operator.** Every individual who operates a vehicle as the owner thereof, or as the agent, employee, or permittee of the owner, or is in actual physical control of a vehicle.
- **Parking Area.** Any place or area set aside, marked, or intended for parking of a vehicle, either permanently or temporarily.
- **Park/Parking.** "Park" or "parking" does not include vehicles actually engaged in: (1) receiving or discharging passengers; (2) obeying traffic regulations, signs, or signals; or (3) stopping involuntarily due to causes beyond the control of the operator of the vehicle.
- **Parking Permit.** Any permit, permanent or temporary in nature, issued or recognized by UNC Asheville allowing parking of a vehicle in designated areas or spaces on University property. All parking permits including those issued by academic and administrative offices, clinics, and others must be approved by University Police. The University Police have the sole responsibility for issuance of permanent parking permits.
- **Registered Vehicle.** Any vehicle registered with UNC Asheville University Police by means of the purchase of a parking decal.

- **Reserved and/or Restricted.** Any space that has been reserved for an individual, entity, event, or service.
- **Service Area.** Any space, drive, or area indicated by sign(s) or orange color stripes reserving such space, drive, or area for the use of: police, fire, ambulance or similar emergency vehicles; commercial or business vehicles engaged in delivery, loading or unloading, or service to University offices or personnel when such vehicles are conspicuously marked with signs indicating their purpose or ownership; and state-owned vehicles assigned to maintenance or delivery functions or in the process of loading or unloading.
- **Sidewalk.** All that property along or by any street, highway, or roadway that is intended for pedestrian use and that lies between the curb line or lateral line of any street, highway, or roadway and the line at which the use of property for purposes other than pedestrian traffic ends.
- **Staff Members.** (1) Faculty, (2) University employees filling permanently established positions, and (3) employees of the University Dining Service.
- **Stop.** When required, means complete cessation of movement. When prohibited, means any stopping of a vehicle except when necessary in responding to an exigency or to avoid conflict with other traffic or in compliance with the direction of a police officer or traffic control sign or signal.
- **Street, Highway, or Roadway.** The entire width of every way or place of whatever nature designated or marked by proper authorities for vehicular traffic.
- **Student.** A person registered for full- or part-time academic study, including special students on the undergraduate or graduate level, other than staff members at the University.
- **Temporary Employee.** Persons hired to fill non-permanent positions, normally on a short-term basis.
- **Vendor.** Any person on the campus of UNC Asheville who is neither faculty, staff, nor student, but is providing a service for the campus, qualifies for a vendor pass obtained from the University Police during normal business hours (7:30 a.m. to 5:00 p.m. Monday – Friday, except holidays and campus breaks).
- **Visitor.** Any person on the campus of UNC Asheville who is neither faculty, staff, nor student, with the exception of Facility Users.
- **University.** Unless otherwise provided, The University of North Carolina at Asheville, (UNC Asheville).
- **Unregistered Vehicle.** Any vehicle not registered with UNC Asheville University Police by means of the purchase of a parking permit.

- **Walk or Walkway.** A way designated or marked by proper authorities for primary use by pedestrians, whether along a street or roadway or not.
- **Weekend.** Weekend hours are from 5:00 p.m. Fridays – 7:30 a.m. on Mondays, except holidays and campus breaks. Parking in handicapped parking spaces, fire zone spaces, reserved, or 15-minute spaces is monitored during these hours.