



## APPLICATION INSTRUCTIONS

You may complete this application online at [www.unca.edu/admissions](http://www.unca.edu/admissions)

Please read the section that applies to you. Detach these instructions before sending in the application. If you have questions, call 828/251-6481 or 1-800/531-9842. **Return the completed and signed application to:** Office of Admissions, CPO #1320, UNC Asheville, One University Heights, Asheville, NC 28804-8502.

## FALL 2012 APPLICATION DEADLINES & NOTIFICATION DATES

To ensure careful consideration of your application, please submit all materials by the following deadline dates:

	Deadlines	Notification Dates (Week of)
Freshmen (Early action and to be considered for Laurels Scholarship)	Nov. 15, 2011	Dec. 15, 2011
Freshmen (Regular decision)	Feb. 15, 2012	March 15, 2012
Transfers	April 15, 2012	Rolling
Teacher Education, Post-Baccalaureate	June 2, 2012	Rolling
International	April 1, 2012	Rolling

## SPRING 2012 APPLICATION DEADLINES & NOTIFICATION DATES

	Deadlines	Notification Dates
Freshmen, Transfers, Teacher Education, Post Baccalaureate	Oct. 15, 2011	Rolling
International	Oct. 1, 2011	Rolling

## ALL APPLICANTS

1. **Completed Application for Admission.** Decisions will not be made on incomplete applications. *Your failure to provide complete, accurate and truthful information on this application will be grounds to deny or withdraw your admission, or dismiss you after enrollment.*
2. **\$50 application fee.** This is a non-refundable processing charge and does not apply to any other university fee.
3. Faxed copies of this application or any required documents are not accepted.

## FRESHMAN APPLICANTS

Along with your complete application, all applicants for admission as new freshmen must submit the following items by the appropriate deadline:

1. **Official high school transcript** mailed by your school counselor, that includes your high school studies through the date of application, your grade-point average and your class rank. (This should be submitted with the Transcript Supplement and Counselor Statement listed below.)
2. **Transcript Supplement and Counselor Statement.** To be submitted by your counselor or teacher with your high school transcript.
3. **Official SAT Reasoning Test or ACT with Writing Test scores.** These scores are to be sent directly from the testing agency to UNC Asheville (SAT Code 5013 and ACT Code 3064). If you did not report your scores to UNC Asheville at the time of testing, please contact the College Board at [www.collegeboard.com](http://www.collegeboard.com), call 609/771-7600, or write College Board, Box 592, Princeton, NJ 09540. For the ACT: [www.act.org](http://www.act.org), call 319/337-1000, or write P.O. Box 168, Iowa City, Iowa 55243-0168.
4. **Essay** (See topic and instructions on application)
5. After graduation, you must submit a **final high school transcript** showing your date of graduation, final grade-point average and class rank.

## HOME SCHOOL APPLICANTS

Please follow instructions for Freshman applicants with an additional requirement of a copy of the registration with the North Carolina Department of Non Public Education (NC residents only). Non-North Carolina applicants should submit official documentation indicating approval to provide home school instruction.

Official transcript(s) should include notarized signature of home school official. All courses, grades, and units of credit must be recorded on the transcript.

## TRANSFER APPLICANTS

All applicants for admission as transfer students must submit the following prior to the appropriate deadline:

1. **Official college transcripts from ALL institutions attended**, including those attended on a correspondence or extension basis. Contact the Registrar at each institution you have attended and request that an official transcript be sent directly to the UNC Asheville Office of Admissions.
2. **Transfer Supplemental Form – To be completed by a school official at the current or last school attended.**
3. **One official high school transcript** unless you have earned an A.A., A.S. or A.F.A. degree, or are 24 years of age or older at the time of application.
4. **Essay** (See topic and instructions on application)
5. Additional information (i.e. SAT/ACT scores) may be requested upon initial review of application.

## UNC ASHEVILLE RETURNING STUDENTS

UNC Asheville students who interrupted their education and did not enroll at another institution should complete the Application for Readmission (available on our website: [www.unca.edu/admissions/apply/other-students](http://www.unca.edu/admissions/apply/other-students)).

Former UNC Asheville students who interrupted their education and enrolled at another institution should check "Transfer" in the Entrance Status section on page 1 and must submit the following:

1. **Completed Application for Admission, including \$50 application fee.**
2. **An official transcript from each institution attended since your last semester of enrollment at UNC Asheville.**
3. **Official College Level Examination Program (CLEP) scores, if you took any CLEP exams since your last enrollment at UNC Asheville**

## TEACHER EDUCATION STUDENTS WHO HOLD BACCALAUREATE DEGREES

**If you hold a baccalaureate degree and wish to pursue teacher licensure, please check "Teacher Licensure" on page 1, Entrance Status section. The \$50 application fee is required.** Follow the instructions for Transfer Applicants on the previous page, excluding the requirement for the high school transcript and Transfer Student Supplement Form.\*

## POST-BACCALAUREATE STUDENTS

Applicants who already hold a baccalaureate degree and wish to take additional undergraduate courses at UNC Asheville must select from two options, listed on page 1 of the UNC Asheville Application for Admission under Entrance Status, described as follows:

1. **Post-Baccalaureate, Seeking Second Degree.** Check this type of application if you plan to pursue a second baccalaureate degree. Follow the instructions for Transfer Applicants on the previous page.\*
2. **Post-Baccalaureate, Seeking Certificate of Major.** Check this type of application if you wish to meet the requirements for a major at UNC Asheville that is different from the one you have completed. Follow the instructions for Transfer Applicants on the previous page.\*

*\*The essay, high school transcript, and Transfer Student Supplement Form are not required for Teacher Licensure or Post Baccalaureate applicants*

## INTERNATIONAL STUDENTS

Please request an Information Sheet for International Students from Office of Admissions or visit [www.unca.edu/admissions](http://www.unca.edu/admissions).

**Important:** Application deadlines for international students are **April 1** for the Fall semester and **Oct. 1** for the Spring semester.

## FINANCIAL AID & SCHOLARSHIP DEADLINES

**University Laurels Merit Scholarship** (incoming fall freshmen only) • **For consideration for Laurels, your application must be complete status by the Early Action deadline (November 15, 2011).**

## FAFSA Priority Filing Date

March 1, 2012, is the filing deadline to receive priority consideration for need-based scholarships, federal and state grants, Perkins loans and work-study positions. The Free Application for Federal Student Aid (FAFSA) must be received and processed by the Federal Processor no later than March 1 in order to receive priority consideration for financial aid and other need-based scholarships. **UNC Asheville's FAFSA School Code is 002907**

## PLEASE KEEP THIS FORM FOR YOUR RECORDS

OFFICE OF ADMISSIONS APPLICATION FOR ADMISSION



Please complete the application in black or blue ink and return with a non-refundable \$50 application fee to: Office of Admissions, CPO #1320, UNC Asheville, One University Heights, Asheville, NC 28804-8502.

ENTRANCE DATE (Check one term ONLY)

Year 20\_\_\_\_ Term: [ ] Fall (August) [ ] Spring (January) [ ] Summer (POST BACCALAUREATE AND TEACHER LICENSURE ONLY)

ENTRANCE STATUS

(Check one. Multiple selections can result in delay of processing. For explanation, see page 2 of Application Instructions.)

- [ ] Freshman [ ] Transfer [ ] Teacher Licensure - Area and grade level: \_\_\_\_\_
[ ] Post-Baccalaureate, Seeking Certificate of Major [ ] Post-Baccalaureate, Seeking Second Degree

Have you applied for admission to UNC Asheville in the past? [ ] No [ ] Yes, dates \_\_\_\_\_

Have you previously taken classes at UNC Asheville? [ ] No [ ] Yes, dates \_\_\_\_\_

Have you ever been dismissed from UNC Asheville? [ ] No [ ] Yes, date \_\_\_\_\_

Explanation: \_\_\_\_\_

FULL LEGAL NAME - PLEASE PRINT (NO INITIALS OR ABBREVIATIONS)

\_\_\_\_\_  
Last First Middle Jr./III/etc. Preferred Name/Nickname

All legal names you have used previously \_\_\_\_\_

Social Security number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Voluntary, used for university record keeping and federal/state tax reporting)

Current mailing address: \_\_\_\_\_  
Street / P.O. Box County

\_\_\_\_\_  
City State ZIP (9-digit) Valid until \_\_\_\_\_  
(Month/Day/Year)

Home phone (Required) \_\_\_\_\_ / \_\_\_\_\_ Other phone \_\_\_\_\_ / \_\_\_\_\_ E-mail (Required) \_\_\_\_\_

PERMANENT MAILING ADDRESS:

(if different from above) \_\_\_\_\_  
Street / P.O. Box County

\_\_\_\_\_  
City State ZIP (9-digit) Country (International Student)

Home phone \_\_\_\_\_ / \_\_\_\_\_ Other phone \_\_\_\_\_ / \_\_\_\_\_ Length of time at this address \_\_\_\_\_

RESIDENCY STATUS

North Carolina Law (General Statute 116-143.1) states that in order to determine eligibility for the in-state tuition rate, "Every applicant for admission shall be required to make a statement as to length of residence." The following information should allow for an accurate determination of residency status. We will contact you if we need additional information. If the total time listed is less than 12 months, please explain on a separate sheet titled Additional Information.

1. Do you claim to be a legal resident of North Carolina for the last 12 months for tuition purposes? [ ] Yes [ ] No

2. Have you ever resided in a state other than North Carolina? [ ] Yes [ ] No

North Carolina last became my permanent home state on \_\_\_\_\_

3. Place moved from: US State/territory \_\_\_\_\_ Country \_\_\_\_\_

I moved to NC for the following reasons: \_\_\_\_\_

Citizenship (must check one): [ ] United States [ ] International student, country of citizenship: \_\_\_\_\_

[ ] Resident alien: Green Card number \_\_\_\_\_ Issue date \_\_\_\_\_ Expiration date \_\_\_\_\_

[ ] Non-resident alien: Type of visa \_\_\_\_\_



**Academic Interest Areas**

1. \_\_\_\_\_ 2. \_\_\_\_\_

Two +Two Engineering       Mechatronics

Have you participated in any of the following: (check all that apply): \_\_\_ Chorus \_\_\_ Band \_\_\_ Orchestra \_\_\_ Jazz Ensemble \_\_\_ Marching Band

Do you play a musical instrument?       No    Yes, if yes, which instrument? \_\_\_\_\_

Are you a National Merit Semifinalist?    No    Yes

Have you participated in a college access program, such as AVID, Gear Up, or College Summit?    No    Yes

If yes: Program \_\_\_\_\_ Sponsoring Organization \_\_\_\_\_

Have you participated in one of UNC Asheville's Summer Youth Programs?    No    Yes

If yes: Program \_\_\_\_\_ Year \_\_\_\_\_

If you are currently being recruited by the UNC Asheville Athletic Department, what is your NCAA Clearinghouse Number?  
\_\_\_\_\_ (10 characters maximum)

Sport:

- Basketball (Men's)                               Soccer (Men's)                               Indoor Track (Men's)
- Basketball (Women's)                               Soccer (Women's)                               Indoor Track (Women's)
- Baseball     Volleyball (Women's)                               Outdoor Track (Men's)
- Tennis (Men's)                                       Cross Country (Men's)                               Outdoor Track (Women's)
- Tennis (Women's)                                       Cross Country (Women's)

**REQUIRED INFORMATION**

Your "yes" answer to one or more of the following questions will not necessarily preclude your being admitted. However, your failure to provide complete, accurate and truthful information will be grounds to deny or withdraw your admission, or to dismiss you after enrollment.

For the purpose of the following six questions, "crime" or "criminal charges" refers to any crime other than a traffic-related misdemeanor or an infraction. You must, however, include alcohol or drug offenses whether or not they are traffic related.

**Please initial indicating you have read the instructions** \_\_\_\_\_

1. Have you been convicted of a crime?    No    Yes
2. Have you entered a plea of guilty, a plea of no contest, a plea of nolo contendere or an Alford plea, or have you received a deferred prosecution or prayer for judgment continued to a criminal charge?    No    Yes
3. Have you otherwise accepted responsibility for the commission of a crime?    No    Yes
4. Do you have any criminal charges pending against you?    No    Yes
5. Have you ever been expelled, dismissed, suspended, placed on probation or otherwise subject to any disciplinary sanction by any school, college or university?    No    Yes
6. If you have ever served in the military, did you receive any type of discharge other than an honorable discharge?    No    Yes  
 Currently serving    Never served

**Failure to answer questions 1–6 fully will delay the processing of your application. If you answer "yes" to any of the six questions above, you must provide a detailed explanation of the circumstances on a separate sheet titled Additional Information.**

You must promptly notify the Admissions Office in writing of any criminal charge, any disposition of a criminal charge, any school, college or university disciplinary action against you, or any type of military discharge other than an honorable discharge that occurs at any time after you submit this application. Your failure to do so will be grounds to deny or withdraw your admission, or to dismiss you after enrollment. Also, students who indicate they have been convicted of a crime will be notified regarding required procedure for obtaining a criminal background check from the UNC System approved vendor.



### ESSAY (REQUIRED FOR FRESHMAN AND TRANSFER APPLICANTS)

A range of academic interests, personal perspectives, and life experiences adds much to the educational mix. Given your personal background, describe an experience that illustrates what you would bring to the diversity in a college community, or an encounter that demonstrated the importance of diversity to you. (250 words minimum on a separate page titled Essay.)

### INTERRUPTION OF EDUCATIONAL CAREER (REQUIRED)

If your educational career was interrupted for more than six months, explain the circumstances on a separate sheet of paper titled Interruption of Educational Career

### PERSONAL STATEMENT (OPTIONAL)

If there are special circumstances related to your academic history, significant accomplishments not covered elsewhere on this application, or any other additional information in support of your application, please include them on a separate sheet of paper titled Personal Statement.

### APPLICANT'S AFFIRMATION

I certify the above to be correct and authorize the secondary schools and/or colleges I have attended to release transcripts, test scores, recommendations and other information required by the University of North Carolina at Asheville. I understand that all credentials submitted in support of this application become the property of the university and are not returnable. I have not omitted any previous colleges of attendance. I agree to conform to the rules and regulations of the university. Any additions or changes in the information provided on this application must be submitted in writing to the Admissions Office prior to enrollment. I understand that my failure to provide complete, accurate and truthful information on this application will be grounds to deny or withdraw my admission, or dismiss me after enrollment.

APPLICANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Application must be signed and dated before we can render an admission decision. An incomplete application will be returned to you for completion, thereby delaying action on your application.

\*\*\*\*\*

**For Office Use Only:**      Date Received \_\_\_\_\_ Fee Paid \_\_\_\_\_ Date Entered \_\_\_\_\_

Honors: \_\_\_\_\_ Athletic Department \_\_\_\_\_ Res. Status \_\_\_\_\_ IS \_\_\_\_\_ OS \_\_\_\_\_

Dec. \_\_\_\_\_ Adm. Off. \_\_\_\_\_ Date \_\_\_\_\_ Ltr. \_\_\_\_\_

Dec. \_\_\_\_\_ Adm. Off. \_\_\_\_\_ Date \_\_\_\_\_ Ltr. \_\_\_\_\_

Dec. \_\_\_\_\_ Adm. Off. \_\_\_\_\_ Date \_\_\_\_\_ Ltr. \_\_\_\_\_

MCR \_\_\_\_\_ / \_\_\_\_\_ Adm. Off. \_\_\_\_\_ Update \_\_\_\_\_ Adm. Off. \_\_\_\_\_

Notations:

**OFFICE OF ADMISSIONS**



**High School Transcript Supplement  
and  
Counselor/Teacher Statement**

(REQUIRED FOR ALL FRESHMAN APPLICANTS)

Applicant's Name \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ (Voluntary, used for university record keeping.)

TO BE COMPLETED BY THE HIGH SCHOOL COUNSELOR OR TEACHER (IF KNOWN):

Class rank: \_\_\_\_\_ Class size: \_\_\_\_\_, covering a period from \_\_\_\_\_ to \_\_\_\_\_ (mm/yyyy)

Cumulative GPA: \_\_\_\_\_ on a \_\_\_\_\_ scale, covering a period from \_\_\_\_\_ to \_\_\_\_\_ (mm/yyyy)

This GPA is  weighted  unweighted. The school's passing mark is \_\_\_\_\_.

**Please attach a copy of the student's senior year schedule if it is not shown on the transcript.**

HOW WOULD YOU COMPARE THE APPLICANT TO HIS OR HER CLASSMATES? (PLEASE CHECK ONLY ONE BOX IN EACH CATEGORY.)

	No Basis	Below Average	Average	Good	Excellent
1 Difficulty of student's academic program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Intellectual promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Academic achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Strength of character	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Commitment to leadership / public service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How long have you known the applicant? \_\_\_\_\_

- Please check one of the following:
- Highly recommend this student
  - Recommend this student
  - Recommend with reservations
  - Have no basis for judgment

COMMENTS:

The Admissions Committee finds personal comments to be a very helpful guide in the admissions decision process. We greatly appreciate any additional information you would like to provide regarding this applicant. Feel free to attach a separate recommendation.

\_\_\_\_\_  
Counselor/Teacher Name and Title (Please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Counselor/Teacher Signature

\_\_\_\_\_  
High School

\_\_\_\_\_  
CEEBS Code

\_\_\_\_\_  
High School Telephone Number

**RETURN TO: OFFICE OF ADMISSIONS  
CPO #1320  
One University Heights  
Asheville, NC 28804-8502  
(828) 251-6481 or (800) 531-9842  
FAX: (828)251-6482  
WWW.UNCA.EDU**

**OFFICE OF ADMISSIONS**

**Transfer Student Academic and Disciplinary Form  
(REQUIRED FOR ALL TRANSFER APPLICANTS)**



**To be completed by an official at the student's current or last school of attendance**

**To be completed by the Student:**

Applicant's Name \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Voluntary, used for university record keeping.)

Courses in Progress:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby agree that information concerning my academic and non-academic record may be released to UNC Asheville.

Applicant's Signature \_\_\_\_\_

Under the Family Education Rights and Privacy Act (FERPA), which gives students the right to inspect and review their education records, students waive their right to see specific confidential statements and letters of recommendation. In the belief that applicants, and the individuals from whom they request evaluations, may wish to preserve the confidentiality of those evaluations, we are giving you the opportunity to sign one of the following statements:

I waive my right to examine this document. \_\_\_\_\_

I do not waive my right to examine this document. \_\_\_\_\_

**To be completed by the School Official:**

The student above has applied for admission to UNC Asheville. We ask that you answer all the questions below so that the Admissions Committee can make as informed decision as possible about the student's application. Thank you in advance for your input. If you have any questions, feel free to contact the Admissions Office at (828) 251-6481 or (800) 531-9842.

Has the student been disciplined by your institution or elsewhere for academic reasons? \_\_\_\_\_  
If so, please explain on separate sheet of paper.

Has the student been disciplined for conduct other than academic reasons? \_\_\_\_\_  
If so, please explain on separate sheet of paper.

Is the student eligible to return to your institution? \_\_\_\_\_

\_\_\_\_\_  
Name of Official Completing (Please print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Official Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
College/University

\_\_\_\_\_  
Official's Telephone Number

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Please feel free to use an extra sheet of paper for any additional comments. You may also contact us if necessary.