



Office of the Registrar • OneStop Student Services • 253 University Hall • 828-350-4500

Petition for Substitution of a Course for an Intensive Requirement

Submission of this petition does not guarantee its approval

Full Name _____ SID# _____

UNCA E-mail address _____ Expected Graduation Date _____

Major _____

Substitution Information:*

Institution awarding credit for course* _____

Faculty member teaching course (if taken at UNC Asheville) _____

Course number and title _____

Semester in which course was taken _____

For which Intensive requirement is the substitution requested?

Diversity Information Literacy Quantitative Writing

**Note: This request will not be considered without supporting documentation. A complete course syllabus must accompany the petition. Students with credit from foreign institutions may submit the WES course description. If a student wants Intensive credit for a course offered at UNCA that has not been designated as Intensive, the faculty member teaching the course should contact the chair of the appropriate Intensive subcommittee for procedures on developing the course as an Intensive.*

Rationale for substitution: explain how this course fulfills the requested Intensive requirement.

I understand that submitting this petition does not guarantee the request will be approved.

Signature of Student _____ Date _____

Signature of Faculty Member (if course taught at UNC Asheville) _____ Date _____

Signature of Advisor _____ Date _____

Signature of Intensive Coordinator _____ Date _____

AVC for Univ Programs _____ Approved Denied Date _____

Received in Registrar's Office by _____ Date _____

Date student notified of results (via e-mail) _____