

Office of the Dean of Students &
Office of Residential Education and
Housing Operations



I request cancellation of my room for **spring semester 2010** for the following reason:

- _____ 1. Student Teaching (outside Buncombe County, with documentation)
- _____ 2. Field Work (provide letter from Advisor)
- _____ 3. Study Abroad (or Exchange Student leaving at the end of fall semester)
- _____ 4. Graduating
- _____ 5. Withdrawing from UNC Asheville
- _____ 6. Transferring (submit your request by the deadline, even if you are not yet decided or admitted)
- _____ 7. Medical Reasons (**must provide documentation**)
- _____ 8. Academically Ineligible to Return to UNC Asheville
- _____ 9. Getting Married (**must provide documentation**)

Printed Full Name

Student ID Number

Campus Address (Building, Room and Letter)

Signature and Date

**Return form to Office of Residential Education and Housing Operations office by
4:00 p.m. on Monday, November 30, 2009**