

# Enrollment Notification

OneStop Student Services • University Hall • CPO #1350 • 350-4500

Name (Please Print) \_\_\_\_\_ UNCA ID \_\_\_\_\_  
Permanent Address \_\_\_\_\_ Phone \_\_\_\_\_  
\_\_\_\_\_ Major/Advisor \_\_\_\_\_  
UNCA Email \_\_\_\_\_ Alternate Email \_\_\_\_\_

Current semester/circle: **Fall** **Spring** **Summer** **20** \_\_\_\_\_ Semester form applies to/circle: **Fall** **Spring** **Summer** **20** \_\_\_\_\_

\_\_\_\_\_ **I did not pre-register for the upcoming semester.** However, I plan to attend UNCA in the upcoming semester and will register before the start of classes.  
Reason for delay in registration: \_\_\_\_\_

*Note: Students who did not pre-register for classes will be required to pay before registering. Students with other funding sources (financial aid, etc.) will be responsible for payment of any balance due after verified aid is applied. Continuing students must meet with their advisor for their RAN in order to register.*

\_\_\_\_\_ **I am requesting a leave of absence from UNCA.** I plan to return to UNCA in: **Fall** **Spring** **Summer** **20** \_\_\_\_\_  
Reason for leave of absence: \_\_\_\_\_

*Note: Students who decide to re-enroll at UNCA must contact Registrar's Office. Please check their website regarding forms, dates and posted deadlines.*

\_\_\_\_\_ **I plan to transfer to another institution.** Name of transfer institution: \_\_\_\_\_  
Reason for transfer: \_\_\_\_\_

I understand that if I am declaring my intent to interrupt my enrollment at UNCA or transfer to another institution and I have registered for classes for the upcoming semester, my schedule will be cancelled when I submit this form.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_ Received by \_\_\_\_\_ Date \_\_\_\_\_  
WHITE: OneStop CANARY: Dean of Students PINK: Financial Aid Rev 07/08

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