

# Academic Recovery Worksheet for Students Returning from Academic Suspension

**\*\*COMPLETE THIS WORKSHEET WITH YOUR ACADEMIC ADVISOR\*\***

*This worksheet must be completed and returned to OneStop Student Services in University Hall in order to have the registration hold on your account removed.*

Name: \_\_\_\_\_

UNCA ID: \_\_\_\_\_

Major: \_\_\_\_\_

Minor: \_\_\_\_\_

Advisor: \_\_\_\_\_

Advisor email: \_\_\_\_\_

## I. ASSESS YOUR PAST ACADEMIC PERFORMANCE

### Step 1. View your transcript through OnePort to fill in the chart below.

Grade History	Repeat Options (courses graded C-, D+, D, F, U) *up to 15 hours		
Total Quality Points: _____	Course	Semester	Grade
Total GPA Hours: _____	_____	_____	_____
Cumulative GPA: _____	_____	_____	_____
Total Attempted Hours: _____	_____	_____	_____
Repeat Hours Used: _____	_____	_____	_____
_____	_____	_____	_____
Best Semester GPA: _____	_____	_____	_____
Worst Semester GPA: _____	_____	_____	_____

**UNC Asheville Repeat Policy:** *“If a student repeats either a failed course or a course in which he or she has received a C-, D+, D, F, or U grade, only the new quality points and semester hours of credit will be used in the calculation of the grade point average. However, if the second grade is an F, no credit is earned and both grades will be used in the calculation of the grade point average. Courses taken at other institutions cannot be used to replace a grade earned in a UNC Asheville course. A student may take advantage of this forgiveness clause for a maximum of 15 semester hours of credit. However, the student’s permanent record will be a complete record of all courses attempted and the grades received for these courses...”* – UNC Asheville Catalog

### Step 2. Understand expectations.

Upon your return to UNC Asheville, remember that we set high standards for UNC Asheville students, and if you don't meet those standards, which include active engagement in the academic curriculum, you may not be able to continue your studies at UNC Asheville. As you go through your first semester after academic suspension, be aware of our **academic suspension policy:**

*Students returning from suspension are limited to 14 credit hours per semester or one course per summer term.*

*A student returning from Suspension or Dismissal must:*

- a) earn a 2.25 semester GPA during each semester or summer term of enrollment until his/her cumulative GPA is above minimal levels, AND*
- b) achieve his/her appropriate minimal cumulative GPA level within 24 attempted semester hours after re-enrollment.*

*Students who fail to achieve either of these two conditions will be dismissed from the University. Students who have been dismissed and have been out of school for at least three calendar years may apply for readmission. However, students who are dismissed from the university have no guarantee of reinstatement.*

### Step 3. Know how to calculate your GPA.

Multiply the quality points (QP) each of your grades is worth by the number of hours you earned for each class. Add all your quality points together and divide that number by your GPA hours. You can find the quality points assigned to each grade in the Catalog.

For example:

Course	Grade	Grade Value		Hours		Quality Points	
LANG 120	A	4	x	4	=	16	
HWP 153	C-	1.67	x	3	=	5.01	
MATH 155	B	3	x	4	=	12	
HW 171	U	0	x	1	=	0	
PSYC 179	B+	3.33	x	3	=	9.99	
				<b>Total:</b>	<b>15</b>	<b>Total:</b>	<b>43</b>
						<b>GPA= 43/15 = 2.866</b>	

