

## Transfer Advising Syllabus – Your First Semester at UNC Asheville

What	How	Why
Learn about opportunities at UNC Asheville	<ul style="list-style-type: none"> <li>• Talk to your faculty advisor</li> <li>• Read the UNC Asheville Catalog</li> <li>• Explore the UNC Asheville web site</li> <li>• Visit student activities and club offices in Highsmith Union</li> <li>• Attend the Student Involvement Fair</li> </ul>	<ul style="list-style-type: none"> <li>• It helps you develop a sense of place, an understanding of where you are.</li> <li>• Participating in clubs, special events, social groups like fraternities/sororities, intramurals, etc is a wonderful part of college life.</li> <li>• You get to meet new people and try new things.</li> </ul>
Learn about resources and support services	<ul style="list-style-type: none"> <li>• Check out information in your <i>Orientation Guide</i></li> <li>• Visit the OneStop, the Writing Center, the Math Lab, the Health and Counseling Center, the Career Center, the Intercultural Center</li> </ul>	<ul style="list-style-type: none"> <li>• These resources are free of charge and are here to help you succeed.</li> <li>• If you know where they are, and have met their staff, you may be more likely to use them.</li> </ul>
Learn how to find information on your own	<ul style="list-style-type: none"> <li>• Explore the UNC Asheville web site—learn where to find academic calendars, calendars of special events, information about majors, information about academic requirements, etc.</li> <li>• Explore Ramsey Library—learn where to find reference materials, DVDs, periodicals, etc</li> <li>• Visit the Career Center site (<a href="http://www.unca.edu/career/">http://www.unca.edu/career/</a>) for information and events on majors and careers, job and internships, and more.</li> <li>• Ask your classmates for tips and suggestions</li> </ul>	<ul style="list-style-type: none"> <li>• Every web site is organized differently, and being able to find information quickly means learning how the site is organized.</li> <li>• Libraries are about more than books, but you won't know how much more until you explore them.</li> <li>• The Career Center has information and resources on wide variety of topics.</li> <li>• Classmates are likely to be asking—and answering—many of the same questions.</li> </ul>
Learn the non-major requirements you need to complete	<ul style="list-style-type: none"> <li>• Look at your transcript in OnePort to see your transfer course credits</li> <li>• Run a DegPAR “degree audit” for yourself as an undeclared student</li> <li>• Talk to your advisor about what you learn</li> <li>• Visit the ILS web site for more info on requirements (<a href="http://www.unca.edu/ils">www.unca.edu/ils</a>)</li> </ul>	<ul style="list-style-type: none"> <li>• Universities have different transfer policies.</li> <li>• If something did not transfer as you expected, it is best to investigate the issue as soon as possible.</li> <li>• Your advisor can help advocate for you in the event of a transfer disagreement, and also can help you most effectively plan your next steps.</li> </ul>
Learn the requirements for the major(s) you are considering	<ul style="list-style-type: none"> <li>• Visit department web sites for information about majors and requirements</li> <li>• Make an appointment with the chair of any department you are considering for a major</li> <li>• Run a DegPAR “degree audit” for yourself with each of the majors you are considering</li> </ul>	<ul style="list-style-type: none"> <li>• Department web sites have information about major requirements, faculty interests, etc.</li> <li>• Department chairs can help fill you in on opportunities like undergraduate research, clubs, etc.</li> <li>• Majors may require courses <u>outside</u> the department, and DegPAR will indicate that for you.</li> </ul>
Develop a plan for the next 2-3 semesters	<ul style="list-style-type: none"> <li>• Plan to complete Learning Foundations and/or cluster courses first</li> <li>• Map out major requirements paying attention to pre-requisites and offering patterns</li> <li>• Review DepPAR and the graduation checksheets posted on the Advising web site</li> </ul>	<ul style="list-style-type: none"> <li>• Learning Foundations are designed for freshman students and should be completed right away.</li> <li>• Many Topical Clusters integrate easily majors, letting you complete two requirements at one time.</li> <li>• Some courses are not offered every semester, so planning over several semesters is key to successful completion of all requirements.</li> </ul>

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